



**Main Office & Warehouse**  
 2124 Lincoln Avenue  
 Altadena, CA 91001  
 Tel: 626-797-9710 Fax: 626-798-4659  
[WWW.DAWSONCO.COM](http://WWW.DAWSONCO.COM)

### Request for Service Form

|                      |  |                    |          |
|----------------------|--|--------------------|----------|
| Sales Order #:       |  | Date: / /          | Cust. #: |
| Dawson Sales Person: |  | Customer Sold To:  |          |
| Called In By:        |  | Customer P.O. #:   |          |
| Job Name:            |  | Customer Co. Name: |          |
| Job Site Address:    |  |                    |          |
| City, State, Zip:    |  | Customer Email:    |          |
| Job Contact:         |  | Phone Number:      |          |
| Product:             |  |                    |          |
| Reason for Request:  |  |                    |          |
| Equipment Required:  |  |                    |          |

#### Field Start-Up Report

Warranty:  Bill:  Start-Up:

|                            |     |            |          |
|----------------------------|-----|------------|----------|
| <b>Service Technician:</b> |     |            |          |
| Date:                      | / / | Time From: | Time To: |
| Date:                      | / / | Time From: | Time To: |

|                  |                     |    |
|------------------|---------------------|----|
| <b>Comments:</b> | <b>Hourly Rate:</b> | \$ |
|                  | <b>Total Hours:</b> | \$ |
|                  | <b>Total Labor:</b> | \$ |
|                  | <b>Total Parts:</b> | \$ |
|                  | <b>Tax:</b>         | \$ |
|                  | <b>Total:</b>       | \$ |

|                    |
|--------------------|
| <b>Parts Used:</b> |
|--------------------|



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|                        |
|------------------------|
| <b>Work Performed:</b> |
|                        |